**WINTON UNIFORM POLICY**

1. Students are required to wear a white, orange or burgundy polo each day. The polo’s may be long or short-sleeved.

2. Students are required to wear black or khaki/tan pants, shorts, skirts, skorts, or jumpers. **NO CARGO PANTS.** All shorts, skirts, skorts, and jumpers need to be knee length. Students who are wearing these items that are shorter than this length will be considered out of uniform. A call home to the parent may be made upon the occurrence that the length is unprofessional.

3. All shirts must be tucked in at all times.

4. All trousers, pants or shorts must totally cover undergarments, including boxer shorts.

5. Safe and appropriate footwear must be worn which includes dress shoes and/or tennis shoes. Inappropriate footwear includes, but is not limited to roller skates, skate shoes, slides, sandals and bedroom slippers. This is necessary for participation in PE.

6. Sweaters and Jackets: Must be solid and in the following colors: white, burgundy or black. Sweaters and jackets must be button down or zipper. No hoods are permitted.

**THE SCHOOL DAY**

**DISMISSAL**

Instruction ends at 3:30 pm

If an early dismissal is required before 3:30 pm, an adult must sign the child out in the office and the missed time will count toward truancy-as per state law.

**ARRIVAL**

Doors open at 7:30 am for breakfast

Instruction begins at 8:00 am

You are considered tardy at 8:05 am

**DURING THE SCHOOL DAY**

* Students who arrive tardy ***must*** come to the main office for a tardy slip. All absent or tardy students are not excused except with a doctor’s note. Calls will be made home when a student is absent.
* Phone calls to students during the school day ***are not permitted*** unless an emergency arises. A message can be left for your student in the main office if necessary.
* Visits to the student/teacher during the day ***must*** be communicated to the teacher and the main office at least one day prior to the visit.
* All school visitors ***must*** sign in to the main office upon entry.

**\*\*\* NEW CELL PHONE POLICY \*\*\***

All student phones brought to school **will be collected** by the teacher first thing in the morning, kept safe, and returned to the student at the end of the school day. Students caught with a phone during the day will have it taken away, given to the office and a parent will have to pick it up.